



# How to Obtain Authorization and Complete Your Activity Safely

Activities that occur near pipelines without appropriate notification or consent can cause catastrophic damage and pose a risk to public safety.

This is why it is important for third parties – including landowners, contractors, utility companies, municipalities, or anyone who is proposing to conduct any ground disturbance activity for any purpose, to understand how to conduct their activities safely.

Safety is a top priority for Plains Midstream Canada (PMC) so we work with third parties to ensure they understand the process of placing a One-Call when their proposed activity will disturb the ground. We will then work with the third party to obtain a written agreement when required. PMC will assess the proposed activity to ensure it is completed in a safe manner and will not pose a risk of damage to the pipeline. The consent is provided in a written form, and contains conditions that outline how PMC will protect our pipelines from the activity taking place.

## What is ground disturbance?

Any work, operation or activity on or under the existing surface resulting in a disturbance or displacement of the soil or ground cover.



## When to request an agreement

The following activities require a written agreement from PMC:

- Facility construction or ground disturbance across, on, along or under the pipeline right-of-way (ROW)
- Ground disturbance within 30 metres of the centreline of pipeline
- Operation of a vehicle or mobile equipment across the pipeline or within the ROW, outside the travelled portion of a highway or public road, excluding normal agricultural vehicles

If you are uncertain if your vehicle requires a written agreement to cross the pipeline please contact [crossingrequests@plainsmidstream.com](mailto:crossingrequests@plainsmidstream.com)



## CROSSINGS, PROXIMITIES AND ENCROACHMENT

### PMC defines “Non-Routine Projects” as any of the following criteria:

- A request where parallel construction is planned within 5 metres of a PMC ROW for an area greater than 500 metres
- Construction activity will exceed 90 days
- Where the same type of activity is being requested in more than five geographical locations
- Activity that requires the potential re-location of the PMC pipeline
- Activities such as mining, quarrying, etc.

PMC will work closely with those who are planning a Non-Routine Project to mitigate potential risks and hazards in order to expedite consent and avoid conflicts. Collaboration prior to the commencement of the project ensures the requestor has the information required to work safely.

*\*If your project does not meet the above criteria it is considered to be a routine project. Please follow the crossing requests application process.*



### Crossing requests application process:

If you require a written agreement from PMC, the following process should be followed:

- 1 The applicant must visit [www.plainsmidstream.com](http://www.plainsmidstream.com) to obtain the applicable application form and review the Technical Guidelines for Construction near Pipelines.
- 2 The applicant prepares and submits the application documents to PMC via email at [crossingrequests@plainsmidstream.com](mailto:crossingrequests@plainsmidstream.com).
- 3 The application information is reviewed and assessed, and conditions for safe work are identified.\*
- 4 PMC's Damage Prevention representative processes the application and sends the Agreement to the applicant for signature.
- 5 The applicant signs the Agreement and returns to PMC for execution.
- 6 A fully executed Agreement is sent to the applicant.
- 7 The applicant notifies PMC a minimum of three (3) working days prior to the start of work by calling the provincial One-Call system or visiting [clickbeforeyoudig.com](http://clickbeforeyoudig.com).
- 8 The PMC inspector arranges a site meeting, locates the pipeline and inspects the construction or ground disturbance activities.
- 9 If required, the PMC inspector will issue a Locate and Stakeout Form and a Ground Disturbance Form.

*\*No activity having the potential to damage a pipeline shall proceed until such time as the continued safe operation of the pipeline can be assured by PMC.*



### Agricultural activity not requiring an agreement:

The operation of an agricultural vehicle or mobile equipment across the pipeline does not require a written agreement if the following conditions are met:

- The loaded axle weight and tire pressures of the vehicle or mobile equipment are within the manufacturer's approved limited and operating guidelines
- The point of crossing has not been the subject of a notification from the pipeline company that crossing at that location could impair the pipeline's safety or security

This applies to vehicles or mobile equipment used for agricultural activities in the production of crops and the raising of animals and includes pasturing and cultivation activities such as tillage, plowing, disking and harrowing.

### Contact PMC to be sure

If you are unsure whether agricultural activity could jeopardize the safe and secure operation of the pipeline, please contact [crossingrequests@plainsmidstream.com](mailto:crossingrequests@plainsmidstream.com) before proceeding with the activity. PMC will assist you with any information and also ensure you receive consent or agreement in a timely manner to not jeopardize your project timing.

If you have any questions about any of the information on this or any other PMC fact sheet, please reach out to us at: [publicawareness@plainsmidstream.com](mailto:publicawareness@plainsmidstream.com)



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